



MYTILINEOS, a leading industrial company with a strong international presence in four Business Units, Metallurgy, Sustainable Engineering Solutions, Power & Gas and International Renewables & Storage Development is currently seeking to hire a **Scheduling and Cost Engineer** for the Sustainable Engineering Solutions Business Unit.

Scheduling and Cost Engineer

(Reference Code: SCE 1220)

Key responsibilities:

- Supports senior engineers, of the Infrastructure Projects Department, in any process relevant to schedule and cost management
- Supports analysis during schedule development
- Collects projects' progress monitoring data, in collaboration with every stakeholder involved. Manipulates raw data for entry in database systems. Updates the schedule
- Monitors and indexes projects' correspondence and maps it with schedule activities
- Supports in reporting authoring and in justification of deviations for cost and schedule
- Trains the construction site personnel in collecting cost data as per departmental procedures. Updates relevant databases and supports cost control

Requirements:

- Bachelor's degree in Engineering (relevant to the construction sector)
- Proven Excel knowledge in big datasets
- Good knowledge of AutoCAD, Word, Acrobat, and PowerPoint
- Very good knowledge of the English language
- Strong communication and interpersonal skills
- Attention to detail
- Creativity and perception of construction sequencing
- Military obligations complete (for male applicants)
- Driving license
- Frequent site visits around Greece

Interested parties are kindly requested to submit their curriculum vitae via the following link, no later than 31/01/2021:

<http://www.mytilneos.gr/en-us/cv/submission-form>