



MYTILINEOS, a leading industrial company with a strong international presence in four Business Units, Metallurgy, Sustainable Engineering Solutions, Power & Gas and International Renewables & Storage Development is currently seeking to hire a **Project Manager** who will be based in Central Asia and manage projects in the region (Kazakhstan, Uzbekistan, Mongolia) for the International Renewables & Storage Development Business Unit.

Project Managers based in Central Asia

(Reference Code: PM 0720)

Main Responsibilities:

- Is responsible for the secure, on budget and in the defined timeframe implementation of all projects assigned to him/her
- Visits potential projects to make evaluations for the cost analysis. Depending on the status of project maturity (to be defined by the Project Director on a per case basis), the Project Manager should be accompanied by the Construction Manager, Project Engineer and Geologist
- Communicates with local suppliers and subcontractors to negotiate proposed pricing. Finds local suppliers and subcontractors, negotiates, writes and signs contracts
- Assists the Project Director with the contract preparation and ensures that the contract obligations are met after it is signed by the Client
- Assists the Project Director in compiling the local (onshore) budget, approves all project payments and checks/reviews budget on a weekly basis, in co-operation and coordination with the finance department
- Approves pending payments towards suppliers and Subcontractors
- Evaluates and approves proposals made by local Subcontractors and local suppliers on a commercial level, such as delivery time, payment terms etc, as well as all Subcontractors' change orders and payment milestones according to the contract and with the assistance of Project Engineers
- Evaluates the performance of Project Engineers, the Construction Manager and Subcontractors
- Communicates with the main suppliers regarding deliveries and contract obligations as well as with local authorities to receive local permits regarding construction activities
- Communicates the RFQ information for each project to the potential main subcontractors and issues a final realistic schedule of works once the NTP is given and all orders have been made
- Reviews technical designs, makes improvements and reports deviations
- Coordinates the completion of all pending works (resulting by the Clients Punch list) and the final documentation process (PAC) as well projects actual cost analysis (after PAC) reporting

Requirements:

- Bachelor's Degree in Electrical, Mechanical or Civil Engineering
- 5+ years' experience in Project Management and/or Facilities Management
- Experience in Solar Power Plant construction ideally in 2 or more utility scale (5MW PV projects) is desirable
- Certification in Project Management will be considered an advantage
- Advanced knowledge of AutoCAD Software
- Excellent knowledge of Microsoft Office (Word, Excel)
- Fluency in English is essential. Knowledge of the Russian language is desirable
- Strong communication and interpersonal skills
- Strong organizational and time management skills
- Ability to implement innovative processes within a fast-paced environment
- Flexibility to relocate and work in different sites in Central Asia

Interested parties are kindly requested to submit their curriculum vitae via the following link, no later than 31/08/20.

<https://www.mytilineos.gr/en-us/cv/submission-form>