



MYTILINEOS, a leading industrial company with a strong international presence in four Business Units, Metallurgy, EPC, Power & Gas and International Renewables & Storage Development is currently seeking to hire a **Project Manager based in Thessaloniki** for the International Renewables & Storage Development Business Unit.

### **Project Manager based in Thessaloniki**

**(Reference Code: PM 1120)**

#### **Main Responsibilities:**

- Manages projects from inception to completion, ensuring they are delivered on-time, within scope and budget
- Works closely with the site engineers, design & engineering team and the Project Director, as well as with the subcontractors, equipment suppliers and clients/developers to ensure on schedule completion of the project and compliance with the company's high-quality standards
- Liaises with the design & engineering team to review all project documents and information provided by a client/developer throughout the design process
- Undertakes site surveys to establish local conditions which may impact design, as well as reviews local supply costs for inclusion in the project budget
- Works with the Project Director to prepare a detailed project budget, which needs to be closely monitored throughout the project lifecycle
- Develops a detailed program of works (PoW) to track progress
- Prepares suppliers' and subcontractors' contracts
- Oversees the delivery of multiple active construction projects and manages the site-based construction manager and broader team, including subcontractors, PoW and scope
- Manages contract negotiations, change orders, and other agreements with EPC subcontractors and vendors as required
- Communicates with utilities and other authorities regarding interconnection, permitting, and other regulatory compliance issues
- Ensures appropriate availability and allocation of resources and prepares daily, weekly, and monthly progress reports both for internal use and for our clients
- Manages project implementation activities, ensuring QHSE standards are met and performs risk assessments on the project and proactively solves any matters encountered on site in conjunction with the site engineer (escalating to the Project Director if required)
- Reports to the Project Director any deviations from the PoW, budget or scope
- Works with the Project Director for the preparation of tender information for EPC opportunities

#### **Requirements:**

- Bachelor's degree in Electrical, Mechanical or Civil Engineering or other related Engineering fields
- Proven track record in the construction of solar parks with 3+ years' experience in large scale solar plants (minimum 5MW)
- Working knowledge of Microsoft Office and MS Project
- Fluency in English is essential
- Excellent communication and interpersonal skills
- Excellent planning and organizational skills

Interested parties are kindly requested to submit their curriculum vitae via the following link, no later than 04/12/20

<https://www.mytilineos.gr/en-us/cv/submission-form>