



MYTILINEOS, a leading industrial company with a strong international presence in four Business Units, Metallurgy, Sustainable Engineering Solutions, Power & Gas and International Renewables & Storage Development is currently seeking to hire an **Operations and Maintenance (O&M) Project Manager based in Thessaloniki** for the International Renewables & Storage Development Business Unit.

Operations and Maintenance Project Manager based in Thessaloniki

(Reference Code: OMPM 1120)

Main Responsibilities:

- Ensures correct Operation and Maintenance of Solar Farms
- Organizes resources to perform Maintenance activities (subcontractors, specialized companies, suppliers)
- Supports Regional O&M Director with recruitment of local O&M personnel and startup of local O&M departments as well as with budget monitoring
- Liaises with the engineering team and gives input aiming to create white lists of suppliers and with construction team in technical aspects that come up during the operational phase
- Liaises with H&S team at any fault raised as H&S hazard at the projects
- Corporates with H&S team to fix issues raised during the H&S audits carried out annually
- Manages a single or a portfolio of solar projects, ensuring that all O&M activities are undertaken in accordance with the agreed contractual scope
- Liaises with O&M subcontractors or O&M teams to address any failures and/or downtimes the soonest possible in order to ensure project KPI's (PR and Availability) are met
- Manages open/close/update fault tickets, keeping contractual obligations
- Liaises with project Clients, especially AM Client, by organizing regular update calls and responds to any issues raised by them (operational or non-operational)
- Assists the Operations Manager with the preparation of O&M reports in a monthly and weekly basis
- Liaises with Regional Account teams for invoices acceptance/confirmation, contracts amendments/preparation, services, and materials delivery confirmation
- Liaises with Grid Operators in case of failures and/or schedules outages and checks the projects' operation via the monitoring system
- Works on the FAC punch lists of the project and pursues the FAC certificate
- Negotiates with the clients the FAC defects trying to minimize the company's exposure as well discusses and seeks advice from Legal department for this purpose
- Follows-up the release of WC/PAC/FAC retentions from the clients and schedules those of SL outstanding works for projects that had reached WC/PAC/FAC
- Seeks quotations from various subcontractors for the works to be performed on site, especially related to FAC/PAC Punch lists
- Expands the database of our contractors by making new collaborations after searching for new contractors
- Checks that the projects are built in accordance to the Planning Permissions and ensures that the guidelines set up by the BMP of the projects are followed

Requirements

- Bachelor's degree in Electrical Engineering
- 4+ years' experience in Budget Preparation Management and especially in Management of O&M Contractors and/or O&M engineers of operational solar projects
- Being Member of Technical Chamber of Greece will be considered an advantage
- Fluency in English is essential
- Strong communication and interpersonal skills
- Excellent planning and organizational skills

Interested parties are kindly requested to submit their curriculum vitae via the following link, no later than 06/12/20

<https://www.mytilineos.gr/en-us/cv/submission-form>